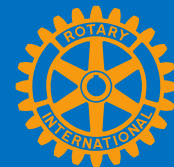


# RISK MANAGEMENT

Nigel Woomer

Rotary



# Risk Management 1010

## **ON ROTARY EVENTS & PROJECTS**

The type of work undertaken – skills and abilities needed

The nature of the risks and the likelihood of injury or illness

Risk Management Forms to help you:

Main Form 1 - checklist

Nigel checklist forms related to the event or project

**Rotary Opens Opportunities**



# Risk Management 101

Are Young People Involved

Identify the risks &. What can be done to mitigate those risks?

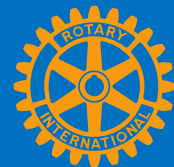
Consider location and environment along with Statutory Requirements

**Rotary Opens Opportunities**

# INSURANCE

John Rix

Rotary





# Insurance 101

Disclose the Event or Project on the  
\*Pro Forma Disclosure Form

Risk Management of it  
\*Main Form  
\*Nigel checklist forms

Are Young People Involved

Certificate of Currency

**Rotary Opens Opportunities**



Insurance – Renewal Process

International Travel

- \*Simple Page Application Form
- \*Doctor Letter, lasts a year
- \*Watch over 80-year olds.

Australia Travel Cover

Market Stalls and Cover

**Rotary Opens Opportunities**



Who is covered

Participation Exclusion in Events

Questions or Assistance

Call or Email DIO, John Rix

**Rotary Opens Opportunities**

# ROTARY INSURANCE PRO FORMA

(This form to be submitted to DIO prior to the commencement of any project/event)

To: District Insurance Officer \_\_\_\_\_ Email: \_\_\_\_\_

The Rotary Club of .....wishes to advise that it will be conducting the following event/s as part of its activities, and requires the event/s to be noted and included under the District Insurance Policies.

1. Brief Description of Activity: .....

.....

2. Date of Activity: \_\_\_\_/\_\_\_\_/\_\_\_\_ Duration: From \_\_\_\_\_ to \_\_\_\_\_

3. Location of Activity: .....

.....

4. Will the activity involve participation in any sport, game, match, race, practice, training course, trial, contest or competition? **YES / NO**. If "YES", please provide copy of Disclaimer for the event

5. Have you been asked by any other organisation or person to (a) indemnify them as a third party or (b) hold any other organisation "harmless" under the Rotary Insurance for the activity? **YES / NO** (If yes, refer to your District Insurance Officer for advice before entering into any agreement).

6. Will the event involve persons under the age of 18yrs? **YES/NO**

7. Will the event involve amusement rides/devices? **YES/NO**

8. Will the event include markets and stall holders? **YES/NO**

9. Will alcohol be sold or supplied during the event? **YES/NO**

10. Approximate number of community participants: .....

11. Risk Management Form Completed? **YES/NO**

12. Certificate of Currency required? **YES/NO**

13. If applicable, provide details of parties to be noted: .....

.....

Rotarian Contact: .....

Details: Phone/Fax Number: .....

Email address:.....

COVER CONFIRMED UNDER ROTARY POLICY YES/NO DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_